

**Maryland State Board of Dental Examiners
Spring Grove Hospital Center • Benjamin Rush Building
55 Wade Avenue/Tulip Drive
Catonsville, Maryland 21228
(410) 402-8511**

**APPLICATION FOR LIMITED LICENSE TO PRACTICE DENTISTRY
FOR GRADUATES OF DENTAL SCHOOLS OUTSIDE THE U.S OR CANADA**

SECTION I – GENERAL INFORMATION

Name (Last, First, Middle Initial):	
Address of Record: (Street Address)	
City, State, Zip:	

APPLICATION FEE – MADE PAYABLE TO THE MARYLAND STATE BOARD OF DENTAL EXAMINERS

Limited License: \$300

A. Social Security Number: - -
(There is a statutory requirement that you disclose your social security number. It will be used for identification purposes only.)

B. Date of Birth: - -

C. Cell Phone Number: - -

D. Home Phone Number: - -

E. Work Phone Number: - -

F. E-Mail Address:

G. Gender Identification: Female Male

H. Race/Ethnic Identification – Please check all that apply

Are you of Hispanic or Latino origin? Yes No
(A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)

Select one or more of the following racial categories:

1. American Indian or Alaska Native (A person having origins in any of the original peoples of North or South America, including Central America, and who maintains tribal affiliations or community attachment.)
2. Asian (A person having origin in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
3. Black or African American (A person having origins in any of the black racial groups of Africa.)
4. Native Hawaiian or other Pacific Islander (A person having origins in the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
5. White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)

I. Licensure in other states:

List other states or jurisdiction in which you hold or have held a dental license. Include license number(s).

State	License Number

SECTION II - EDUCATION

A. School of Graduation (DDS, DMD, or equivalent) (Name, City, State, Country):

B. Date of Graduation: _____ **Degree Earned:** _____

C. College or University of Formal General Clinical Training (U.S. or Canada):

D. Dates Attended: _____

SECTION III - CHARACTER AND FITNESS

If you answer "YES" to any question(s) in Section III – Character and Fitness, attach a separate page with a complete explanation of each occasion. Each attachment must have your name in print, signature, and date.

YES NO

- a. Has any licensing or disciplinary board of any jurisdiction, including Maryland, or any federal entity denied your application for licensure, reinstatement, or renewal, or taken any action against your license, including but not limited to reprimand, suspension, revocation, a fine, or non-judicial punishment? If you are under a Board Order or were ever under a Board Order in a state other than Maryland you must enclose a certified legible copy of the entire Order with this application.
- b. Have any investigations or charges been brought against you or are any currently pending in any jurisdiction, including Maryland, by any licensing or disciplinary board or any federal or state entity?
- c. Has your application for a dentist license in any jurisdiction been withdrawn for any reason?
- d. Has an investigation or charge been brought against you by a hospital, related institution, or alternative health care system?
- e. Have you had any denial of application for privileges, been denied for failure to renew your privileges, or limitation, restriction, suspension, revocation or loss of privileges in a hospital, related health care facility, or alternative health care system?
- f. Have you pled guilty, nolo contendere, had a conviction or receipt of probation before judgment or other diversionary disposition of any criminal act, excluding minor traffic violations?
- g. Have you pled guilty, nolo contendere, had a conviction, or receipt of probation before judgment or other diversionary disposition for an alcohol or controlled dangerous substance offense, including but not limited to driving while under the influence of alcohol or controlled dangerous substances?
- h. Do you have criminal charges pending against you in any court of law, excluding minor traffic violations?
- i. Do you have a physical condition that impairs your ability to practice dentistry?
- j. Do you have a mental health condition that impairs your ability to practice dentistry?
- k. Have the use of drugs and/or alcohol resulted in an impairment of your ability to practice dentistry?
- l. Have you illegally used drugs?
- m. Have you surrendered or allowed your license to lapse while under investigation by any licensing or disciplinary board of any jurisdiction, including Maryland, or any federal or state entity?
- n. Have you been named as a defendant in a filing or settlement of a malpractice action?

SECTION III - CHARACTER AND FITNESS (CONT'D)

YES NO

o. Has your employment been affected or have you voluntarily resigned from any employment, in any setting, or have you been terminated or suspended, from any hospital, related health care or other institution, or any federal entity for any disciplinary reasons or while under investigation for disciplinary reasons?

The Well Being Committee assists dentists and their families who are experiencing personal problems. The Committee has helped many dentists over the years with problems such as stress, drug dependence, alcoholism, depression, medical problems, infectious diseases, neurological disorders and other illnesses that cause impairment. For more information, dentists may visit

www.dentistwellbeing.com.

Incomplete applications will be returned and will be subject to a \$50.00 application reprocessing fee.

SECTION IV – FACILITY

A. Location where applicant will practice: (name and address)

Notice For Mailing List:

The information collected on this application form is collected for the purposes of the Board's functions under the Annotated Code of MD, Health Occupations Article, Title 4. Failure to provide the information may result in denial of your application. You have a right to inspect, amend, and request correction of this information. The Board may permit inspection of this information or make it available to others only as permitted by federal and State law. Under the Maryland Public Information Act, the Annotated Code of MD, State Gov't Article, §10-617, the Board may provide, for a fee, a list of licensees' names and addresses to professional associations and other entities. You may request in writing that your name be omitted from such lists.

Applicant Signature

I hereby affirm that I have read and followed the above instructions. I hereby certify that all information in this application is accurate and correct.

Applicant Signature

Date

NOTARY SECTION

State of _____, County of _____, Then personally appeared the above named _____, and signed and sworn to the truth of the foregoing statements in my presence.

Notary Public: _____ My Commission Expires: _____

SEAL

Revised 10-28-19

MARYLAND STATE BOARD OF DENTAL EXAMINERS

Application for Limited License to Practice Dentistry for Graduates of Schools Outside the U.S. or Canada

Checklist

Please review prior to sending your application package to the Board.

Incomplete applications will be returned and will be subject to a \$50.00 application reprocessing fee.

ALL CANDIDATES

- 1. Is your application completed front and back?
 - Did you sign and have the application notarized?
- 2. Did you enclose a written request from the hospital, sanitarium, or dental school to which the license to practice dentistry is to be limited?
- 3. Did you enclose a \$300 non-refundable fee made payable to the Maryland State Board of Dental Examiners?
- 4. Did you enclose only **one** photo that is between 2x2-inches and 3x3-inches with the required notarized affidavit stating that “the photograph is a true photograph of me”? The photo must meet the following guidelines: taken within the last 2 years to reflect your current appearance; front view of full face from top of hair to shoulders; a natural expression; no hat or head covering that obscures the hair or hairline, unless worn daily for religious purposes; no sunglasses, headphones, wireless hands-free devices or similar items; no other individuals or distractions in the photo. Photos copied or digitally scanned from driver’s licenses or other official documents are not acceptable. In addition, low quality vending machine or mobile phone photos are not acceptable. “Passport” photos are acceptable. Unacceptable photos will be returned and may delay the issuance of your license.
- 5. Did you enclose evidence satisfactory to the Board that you have completed at least 2 years of formal general clinical training in a United States or Canadian accredited institution?
- 6. Did you enclose a copy of the degree or diploma, including an English translation (if applicable), issued to the applicant by the foreign dental school conferring it, properly authenticated by an official of that dental school authorized to make the authentication?
- 7. Did you enclose a copy, including an English translation (if applicable), of the subjects taken and the credits earned at the foreign dental school, properly authenticated by an official of that foreign dental school authorized to make the authentication?
- 8. Did you enclose a certified letter with the state seal affixed from each state in which you hold or have ever held a license, verifying that the license is or was in good standing and that no disciplinary action has ever been taken against the license?
- 9. Did you enclose two letters of recommendation that certify to the Board the good moral character as well as the applicant’s age, qualifications, background, and experience, if any?

- 10. Did you enclose a letter from the hospital, sanitarium, or dental school to which the license to practice dentistry is to be limited that indicates that you possess sufficient comprehension and communication skills in written and spoken English to enable you to adequately treat dental patients?
- 11. Did you enclose documentation of legal name change (i.e. marriage certificate or court documents) if the documents sent with the application are in another name?
- 12. A copy of the Applicant's National Practitioner Data Bank File? (**“the Board” will obtain report**)

**MARYLAND STATE BOARD OF DENTAL EXAMINERS
GUIDELINES FOR LIMITED LICENSE TO PRACTICE DENTISTRY
FOR GRADUATES OF DENTAL SCHOOLS
OUTSIDE THE UNITED STATES OR CANADA**

The Board may not process a licensure application until each provision or requirement is met and each document is received. Please ensure that your application is complete before submitting it to our office.

The applicant shall:

- a. Be of good moral character; and
- b. Be at least 21 years old; and
- c. Have completed at least 2 years of formal general clinical training in a college or university that is authorized by any state or any province of Canada to grant the Degree of Doctor of Dental Surgery, Doctor of Dental Medicine, or its equivalent, and is recognized by the Board.

To apply for licensure, submit the Application for a Limited License to Practice Dentistry and enclose the following with your application:

- A written request from the hospital, sanitarium, or dental school to which the license to practice dentistry is to be limited.
- A \$300 non-refundable fee.
- A photograph that meets the requirements contained in the Checklist with the following notarized statement: "The picture is a true photograph of me."
- Evidence satisfactory to the Board that the applicant has completed at least 2 years of formal general clinical training in a United States or Canadian accredited institution. Acceptable proof includes a **certified** copy of a diploma, official transcripts, or a letter from the school. Please do not submit your original copy. **The document must contain the raised, embossed school seal certifying its authenticity. However, letters from educational institutions on original letterhead, bearing an original signature do not require a raised, embossed school seal.**
- Proof of foreign dental education. A copy of the degree or diploma issued to the applicant by the foreign dental school conferring it, properly authenticated by an official of that dental school authorized to make the authentication. If the degree or diploma is in a language other than English, each document must be accompanied by an English translation, certified by an individual acceptable to the Board. Please contact the Board at 410-402-8511 to discuss the translator's credentials.
- Proof of courses taken. A copy of the subjects taken and the credits earned at the foreign dental school, properly authenticated by an official of that foreign dental school authorized to make the authentication. If the transcript is in a language other than English, each document must be accompanied by an English translation, certified by an individual acceptable to the Board. Please contact the Board at 410-402-8511 to discuss the translator's credentials.
- License. If applicable, a copy of a license to practice dentistry issued by the foreign country or proper subdivision of the country in which you have graduated, properly authenticated by the issuing authority.
- A certified letter with the state seal affixed from each state in which you hold or have ever held a license, verifying that the license is or was in good standing and that no disciplinary action has ever been taken against the license.

- Two letters of recommendation that certify to the Board the good moral character as well as the applicant's age, qualifications, background, and experience, if any.
- A letter from the hospital, sanitarium, or dental school to which the license to practice dentistry is to be limited that indicates that you possess sufficient comprehension and communication skills in written and spoken English to enable you to adequately treat dental patients.
- If applicable, proof of legal name change, such as a marriage certificate or court documents.

Incomplete applications will be returned and will be subject to a \$50.00 application reprocessing fee.

PLEASE MAIL APPLICATION AND SUPPORTING DOCUMENTS TO:

Maryland State Board of Dental Examiners
The Benjamin Rush Building
Spring Grove Hospital Center
55 Wade Avenue/Tulip Drive
Catonsville, MD 21228
ATTN: Licensing Unit